***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 Minutes** | **Meeting Date:** | **10/17/2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **CSA - 4 Hammond Ranch Fire Zone****DARRYL LAWS, COUNTY FIRE WARDEN** | **Phone:** | **530-842-3516** |
| **Address:** | **1809 FAIRLANE ROAD, YREKA, CA 96097** |
| **Person Appearing/Title:** | **GREG ROATH, DEPUTY COUNTY FIRE WARDEN** |
| **Subject/Summary of Issue:** |
| On or about April 18, 2023, the CSA-4 Board of Directors approved Hammond Ranch Fire Zone to apply for a Volunteer Fire Capacity (VFC) grant opportunity from the California Department of Forestry and Fire Protection in the amount of $13,711.64 to purchase Wildland gear. CSA-4 Hammond Ranch Fire Zone applied for this grant in April 2023, and was recently notified that this project was selected for funding in the amount of $6,855.82. The VFC Grant requires that CSA - 4 Hammond Ranch Fire Zone spend the $13,711.64 to get the additional $6,855.82 reimbursed after purchase has been made.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 6,855.82 |  |  |  |  |
| Fund:  | 2551 |  | Description: | Hammond Ranc | Org.: | 204035 | Description: | Hammond Ranch |
| Account: | 540800 |  | Description: | State Other |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| For the CSA - 4 Board of Directors to please adopt the attached Resolution, between Siskiyou County Service Area No. 4 Hammond Ranch Zone and the California Department of Forestry and Fire Protection (Cal Fire) and authorize County Fire Warden Darryl A. Laws to execute the VFC Agreement in the amount of $6,855.82. As well as the authorization for the Auditor to establish budget for this project.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021